FORM – H
APPLICATION FOR CONVERSION OF THE ADVANCE INTO A NON-REFUNDABLE WITHDRAWALS.

1. Name of the subscriber : …………………………………………………….
2. Account No.   : …………………………………………………….
3. Designation ……………………… Department…………………….. Section ……………….
4. Basic Pay : ………………………
5. Balance at credit of the subscriber on the date of application Rs. …………………………….
6. Balance outstanding to be converted into non-refundable with drawal Rs. …………………..
7. (a) Purpose for which advance has taken;
    (b) Date of payment of the advance;
    (c) Amount of advance sanctioned;
    (d) Sanction order No. ………………… date …………………. Bill No. ……………………
       date ………………………….. Voucher No. ……………………… Date …..……………
       Under which advance was sanctioned.
8. Whether any advance or non-refundable withdrawal has been drawn previously for the purpose mention above. If so, particulars thereof ………………………..
3. (a) Date of appointment …………………………………………………..
    (b) Date of retirement on superannuation …………………………………

Place …………………………………   Signature of the applicant
Date …………………………………

Memo No. ………………………….   Dated : …………………………….

        The above particulars have been verified to be correct and forwarded to the Chief Accounts Officer, G.P.F. for further action.

                                        Signature and designation of recommending authority.

Memo No. ………………………….   Dated : ……………………………….

        Verified G.P.F. Account No. ……………………… of Sri/Smt/Kumari ……………………………
…………………………………………… and concurred for conversion of Rs. ………………… (Rupees ………………………………………………..) being the outstanding balance as on ……………………
out of the advance of Rs. ………………………… drawn vide bill No. ………………… dated ………….
R.N. ……………………. Dated …………………………..

Accounts Officer (GPF)   Provident Fund Officer
                                                            Designation